

Internship at CEE

FAQs

1. How to apply for internship?

The internship form is available on the CEE (www.ceeindia.org) and SAYEN (www.sayen.org) website. The facility to fill and submit your form on-line is under preparation and will be available soon. Till then, download the form and fill all the details asked. Email the completed form along with your CV and passport size photo to sayen@ceeindia.org.

2. What are the other documents to be sent along with internship form?

You have to send your latest CV, passport size photos along with internship form.

3. What is the process for Internship placement requests from colleges/ institutions?

In case of curriculum based placement, the group of interested interns will be interviewed and then placed with a CEE group. The intern will need to get a recommendation letter from college requesting the organization for doing internship, along with filling out the internship form and providing the CV and photo.

4. What is the duration of internship?

The minimum period of doing internship is 30 days and it can go upto a year.

5. How much time does it take to place an intern?

The time duration varies from 1 week to a month depending upon the availability of the project. However, you will be receiving an automated reply mail from us when you submit all the above mentioned documents.

6. Will I be receiving stipend?

Joining as intern does not assure that you will be receiving stipend. Getting stipend or not depends on the kind of project you have joined. If there is a provision for stipend in the project it can be between Rs.1500-5000 per month.

7. Will the institution be making arrangements for my lodging and boarding?

At our head office CEE, Ahmedabad, interns can stay at the hostel which is located within the campus, depending on the availability of rooms at that time. The hostel charges Rs. 250 per day per person. CEE will not make any arrangements for travel undertaken to join the internship. Only expenses incurred for project work will be reimbursed/ provided.

8. How will I receive internship certificate?

As an intern you are expected to attend all the working days and also submit the internship report (as prescribed by supervisor). Once submitted, you will be evaluated by your supervisor and an evaluation report will be sent to P&L department. P&L department will thereby issue a certificate depending upon the evaluation report.

9. What is the procedure if I want to do internship for the second time?

Interested to join our organization again? You are welcome and you are expected to perform better than before.

10. Are there any special rules to be followed if any Institution/College/University requests organization to place students for internship?

On such requests we screen the students before placing them in our organization. This is done when there are requests for placing more than 3 students at the same time.

Also an MoU between institution and organization will be developed which aims at the long term relationship.

11. Will I be placed where I wish to?

In your internship form you are requested to mention three places where you intend to be placed while seeking internship. The first option will be given first preference.

However, it not mandatory that you will be placed at the location that you have mentioned. Depending upon the project and supervisor's interest and requirement you will be given opportunity.

If there are any further queries please feel free to ask. Email your queries at sayen@ceeindia.org